

MegaProjects 2017 - Terms of use for Speakers



Speaker terms in the MegaProjects 2017 Conference

§1 General regulations

1. These regulations bind conference speakers called Authors, and Organizer.
2. The organizer and the entity responsible for event is PMI Łódź Branch, a subsidiary of PMI Poland Chapter located in Warsaw (02-672), 47/10 Domaniewska Street, NIP: 525-227-89-73.
3. The conference will be held on 22-23rd March 2017 in Hala EXPO, ul. Bohdana Stefanowskiego 30, Łódź.
4. The goals of the conference: a. Enabling the exchange of knowledge and good practices in project management in Poland and in the world. b. Promotion of Łódź and the region.
5. The conference is financed by funds collected from participation in the conference.
6. The conference will be conducted in Polish (except for one lecture).

§2 Rights and obligations of the Authors

1. The participation of the Authors at the conference is free of charge.
2. The travel costs will be reimbursed after the acceptance of the Organizer: a. Non-citizens (beyond Łódź) – refund max 600 PLN b. Outside Poland – refund max 300 EURO
3. Estimated travel costs must be sent to the following address megaprojects@pmi.org.pl no later than 9th of April 2016.
4. Initial interests in the conference must be sent the following address: megaprojects@pmi.org.pl. By sending the interest, the sender agrees to receive the full conference participation offer.
5. Abstracts must be submitted by 1st of March 2017.
6. The abstracts must be maximum 150 words and should be submitted as pdf or word files including the title, authors, their affiliations and addresses.
7. Notification of acceptance, based on Program Council's decision, will be send to Authors by 10th of March 2017.
8. Those Authors that haven't been selected can participate in the conference with 100 PLN discount.
9. Picture of the Author with short biography (in English) must be send by end of January 2016. The final presentation and equipment requirements must be submitted by 9th of April 2016 on following address: megaprojects@pmi.org.pl
10. The language of abstracts, presentation, biography is Polish.
11. The presentation should be no longer than 60 minutes.
12. Statements of the Authors can not violate the dignity of others.
13. In case of total cancellation of the participation the Authors must inform the Organizer as soon as possible, which will allow to admit the place to the other Author.
14. The conference can be recorded, pictures can be taken and presented later on the project website. Those who do not wish to publicize their images and recordings are asked to report this fact during or immediately after the conference to the Organizer.
15. By signing the attendance list during conference, the Author agrees to the processing of personal data in accordance with the Act of 29 August 1997 on the protection of personal data. (Dz. U z 2002r. Nr. 101, poz.926).
16. The Authors are entitled to receive conference materials and refreshments.

§3 Rights and obligations of the Organizer

1. The Organizer provides equipment necessary to carry out a presentation in the form of a multimedia projector, a laptop and audio equipment.
2. The Organizer is obligated to notify Authors of any changes no later than 3 days prior the conference date, if this is not possible, immediately after the change. The Organizer determines the order of the Authors, which will be published in the program of the conference.
3. The Organizer sets the persons leading the conference that give voice according to the conference program. In special cases the Organizer have a right to make a change in the order, grant the right to vote on formal matters, to determine the order of speaking in the debate, pick up a voice the conference participant or the Author when the order of the conference and its program is violated.